

**CYNGOR CYMUNED LLANFAIR DYFFRYN CLWYD COMMUNITY COUNCIL**  
**www.llanfaircommunitycouncil.co.uk**

Minutes of the Annual General Meeting and an Ordinary Meeting of the Council held at the Genus Centre, Llanrhydd on Monday 13 May 2019 at 7.00 pm.

**PRESENT** – Councillors Jayne Mayers [Chair], David Baker [Vice-Chair], Bob Barton [part of the meeting], Wini Davies, Tim Faire, Keith Mouldsdale, Osian Owen, Ceri Ranson, Paul Weston and Eirwen Godden, Clerk.

**IN ATTENDANCE** - 7 members of the public

**APOLOGIES** Councillor Moira Edwards [hospital appointment]

**549 RETIRING CHAIRMAN'S REMARKS**

Councillor Jayne Mayers reported that the Council had responded on 33 planning applications during the year under review; grants totalling £3,350 awarded to 13 organisations and during the last two years facilitated the installation of a defibrillator [including training] at each of the following locations, namely, Llanfair, Graigfechan and Pentrecelyn. The community is looking forward to the completion of a new school and a new housing development at Llanfair; and the availability of Clocaenog Wind Farm funding towards the end of 2019. A community newsletter is well on its way under the auspices of the Neuadd Eleanor Management Committee and Councillor Keith Mouldsdale as editor. Four new general waste bins have been purchased for the community – two at Llanfair and one each for Graigfechan and Pentrecelyn. The Community Council continues to respond or refer queries on to Denbighshire County Council on matters such as traffic calming/highway safety measures; siting of caravans; drainage/flooding problems; bus services; the availability of broadband; and housing, to name just a few. Despite two very experienced councillors standing down during the year the Council was very fortunate to recruit two new excellent councillors, Ceri Ranson and Osian Owen. Councillor Mayers thanked everyone for their help and support during her time as Chair and the Clerk for her efforts.

**550 ELECTION OF CHAIR AND VICE-CHAIR FOR 2019/20**

[a] Councillor Jayne Mayers was proposed and seconded to be re-elected as Chair. This was agreed.

[b] Councillor Paul Weston was proposed and seconded to be elected as Vice-Chair. This was agreed.

Declaration of Acceptance of Office forms were signed.

**PART 1**

**551 DECLARATIONS OF INTEREST** Councillor David Baker as a member of Llanfair Church Council and Councillor Keith Mouldsdale as a trustee of Neuadd Eleanor's Management Committee and as a resident who lives in a property near to planning application 20/2019/0190 re Clover Bank, Llanfair D C.

**552 MINUTES RESOLVED**

[a] The minutes of the AGM/Ordinary Meeting held on 21 May 2018 were re-affirmed

[b] The minutes of the meeting held on 8 April 2019 were approved and signed as a correct record.

## 553 COMMUNITY MATTERS

**553.1 Old School Site/New School Llanfair D C** Reported – Flooding of footpath adjacent to the new school. DCC's Architect [Facilities, Assets and Housing] had flagged up the issue with the site contract manager following which Wynne Construction stated that they are awaiting approval from Dwr Cymru/Welsh Water to connect to the public sewer. The water logging is as a result of the attenuation tank that will eventually control the flow into the sewer becoming full. The ditch is where the drain connection to the sewer will run. There was also an issue with linking to the village hall but this is considered to be a temporary situation and now under control.

It was also reported that there would be road works/road closure for four weeks from 23/04/19 outside the new school site. This is due to the need for widening the path to 2.5 metres to comply with highway regulations for safe access for children to school. Additional work is also being undertaken to put in drainage in the green in front of Bron y Clwyd to prevent flooding problems. Traffic calming measures, such as road humps, will be installed in due course. Councillor Paul Weston has, in the meantime, received complaints from residents about the state of the road through Llanfair, unsafe access to school for children and no safe pedestrian route along the road whilst road works were being carried out. The head teacher had written to Highways expressing concerns about children's safety. Concerns had also been raised about non-residents using the closed off road, access to the village using the diversion around to the Eyarth junction was proving dangerous. However, the contractor is trying to keep the use of heavy machinery to times when children are in school and to facilitate residents where possible. Provision has now been made for a pedestrian walkway whilst the road is closed for the said works. Alternative arrangements are in place for secondary school pupils who get the bus.

**RESOLVED** Noted but that contact be made with the local authority to find out whether traffic lights could be installed at the Eyarth junction.

**553.2 Mains Gas** Negotiations are continuing.

### 553.3

**[a] Feasibility Study Results** The Neuadd Eleanor Management Committee continues to look for grants from different sources.

**[b] Community Plan** A date for the next meeting of the community plan sub group is to be decided soon.

**[c] Newsletter** The second issue has been produced, distributed and is also available electronically on the Community Council website [www.llanfaircommunitycouncil.co.uk](http://www.llanfaircommunitycouncil.co.uk). Councillor Keith Mouldsdale stated that he is happy to receive suggestions and comments.

## 554 MATTERS ARISING/ACTION TAKEN

**554.1 Housing [542.1, 532.1, 520.1, 510.1, 499.1, 482.4] B** The Grwp Cynefin Housing Association, trustees of the Elizabeth Owen Charity, will be taking steps to improve the outside appearance of the cottages, for example, paintwork and putting up curtains in the empty properties. Possible options for the future are, in the meantime, still being considered.

Ref/Date	Action, By Whom and Status
351.5 21/05/18	<b>Fundraising Group</b> [Cllrs Jayne Mayers, Keith Mouldsdale and Paul Weston]. Group meetings to be arranged when projects are identified.

362.5 08/01/18	<b>Engaging with Young People</b> It has been determined that Councillors are responsible for engaging with young people.
	<b>Addition of Name to War Memorial.</b> Clerk - Further information to be obtained from a relative. Work on a grant application is in abeyance.

## 555 CORRESPONDENCE/REPORTS

**555.1 Choosing a Councillor to Represent OVW on the Betsi Cadwaladr Health Board Stakeholder Reference Group** Email dated 16/04/19 from OVW inviting the Community Council to choose a representative from the list of six applicants submitted. **RESOLVED** that Jackie Allen be put forward as a nominee for the position.

**555.2 Motions for OVW's AGM 05/10/19.** Email dated 29/04/19 inviting Member Councils to propose a maximum of two motions for debate at the AGM. Noted. No motions were put forward.

**555.3 Aircrew Memorial Plaque [542.2, 533.1, 526.3]** Letter dated 05/05/19 from Mr E H Edwards asking on what grounds the Community Council made the decision to refuse to fund the proposed memorial and whether the £750 quote was suitable and acceptable to the Council. **RESOLVED** that a letter be sent to Mr E H Edwards to reiterate that the Community Council considers public funds should not be used to pay for the plaque but should he wish to raise funds there would be no objection.

### 555.4 Feedback/report[s] on conferences/training/meetings

[a] **Code of Conduct Training for Councillors** Email dated 29/04/19 re free sessions on 11/06/19 Caledfryn Denbigh at 4 pm or 19/06/19 County Hall Ruthin at 2 pm. **RESOLVED** Members were asked to contact the Clerk if they wish to attend.

[b] **SLCC Training Conference** 20/06/19 at the Metropole Hotel, Llandrindod Wells **RESOLVED** that the Clerk attends the conference.

[c] **OVW Understanding the Law Training at Mold** 21/05/19 **RESOLVED** that the Clerk attends the training event.

[d] **DCC Community Led Businesses & Community Share Event at Denbigh** 16/05/19 **RESOLVED** that Councillor Keith Mouldsdale attends the event.

[e] Councillor Bob Barton thanked Members for supporting the training event organised by Llanbedr Community Council in April adding that more events are planned.

[f] Councillor Bob Barton stated that he would be happy to attend the joint OVW/Planning Aid Wales event at St Asaph on 22/05/19.

## 556 PLANNING [www.denbighshire.gov.uk/planning](http://www.denbighshire.gov.uk/planning)

Submitted -

**556.1 Application 20/2019/0318** submitted by Pure re Details of hard and soft landscaping scheme submitted in accordance with Condition 5 of planning permission code No 20/2016/1137. **RESOLVED** that Members consider the housing development as the gateway to the village to reflect the community as a whole and as such wish to support the following comments and queries raised – [a] who will own the open spaces and ecological investment? [b] who will be responsible for the maintenance, both post completion and long term, of all the open spaces as defined? [c] will the local authority be taking out a bond to cover costs? [d] there is some ambiguity about the type of shrubs being planted [e] despite assurances given about the unlikelihood of flooding in future, some doubt remains and it is felt that the local authority would be well advised to take out a bond on flooding as well.

**556.2 Application 20/2019/0331** submitted by Mr & Mrs Hughes re Erection of extension and alterations to dwelling at 23 Parc y Llan, Llanfair D C **RESOLVED** No issues or objections were made.

**556.3 Application 20/2019/0190** submitted by Mrs Anne Hughes re Erection of 2 detached dormer bungalows on land at Clover Bank, Llanfair D C. Members made reservations on two counts, namely, regarding the current application as submitted and as a failure of the first one, 20/2018/0448, which should not have been validated as original reports on ecological and environmental conditions appear to have been ignored. The Community Council had also expressed concern at that time about the potential traffic problems that could arise, asking that the highway be adjusted to mitigate any issues.

Since then all the trees on the site have been removed and the now cleared site forms the basis of the second application 20/2019/0190. There is little or no garden provision; the proposed new dormer bungalows would be forward of the line of neighbouring properties and out of character with this part of the village; the visual amenity of the area would not be preserved; first storey windows towards the west would overlook gardens of adjacent properties affecting privacy. The density of the proposed development is not in keeping with the local landscape character. Such is the concern that the Community Council is prepared to convene a special meeting open to the public, with a planning officer present, to discuss the issues raised in detail. **RESOLVED** that the concerns as stated be forwarded to Planning together with a request for a special meeting with a planning officer present and that a decision regarding consent is put on hold.

**556.4 Application 20/2019/0254** submitted by Mr A Dunne re Change of use of land by the siting of 4 no glamping pods and associated works on land at Eyarth Station, Llanfair D C **RESOLVED** that the application be supported citing the success of a similar scheme in the neighbouring village of Llandegla.

**556.5 Application 20/2019/0329** submitted by Louise Duff re Erection of an agricultural building for the storage of hay/straw/fodder and machinery – Pen y Ffordd, Pentrecelyn **RESOLVED** supported subject to confirmation/evidence that this is a certificated agricultural building.

**556.6 Application 20/2019/0403** submitted by DCC's Education & Children's Services re Details of safe route [Bron y Clwyd] in accordance with condition no 17 of planning permission code no 20/2017/0819 – Glebe Land opposite Bron y Clwyd, Llanfair D C **RESOLVED** supported.

**557 HIGHWAYS & ENVIRONMENT** Members considered the following matters:

**557.1 Tree Planting** Councillor Weston put forward a proposal to plant cherry trees [or other suitable species] on the green opposite Bron y Clwyd, Llanfair D C. It was suggested that the Woodlands Trust be involved, contact made with all residents, the school and Mr Iwan Edwards [or other representative] from the North Wales Wildlife Trust invited to attend a future meeting of the Council. The Clerk has, in the meantime, contacted the local authority to establish ownership of the green and who would be responsible for pruning and maintenance. A reply is awaited.

**557.2 Loose Dogs – Footpath near Erw Fair, Llanfair D C** Reported that the situation was much improved, new fencing had been put up and the owner of the dogs had been warned that a reoccurrence would involve Police action.

**557.3 Open Spaces/Countryside Services** Reported that the Countryside Service has been asked how the site at Graigfechan is being managed and whether school children can get involved with the upkeep of the nature reserve. A reply is awaited.

**557.4 Resurfacing Improvements – Road from Pentre Coch to the Shelf -** Reply awaited about any proposals for permanent resurfacing improvements.

**557.5 Unsafe Walls/Bridges** Reported that the bridge near to the football pitch at Llanfair DC and the bridge/wall near Y Graig and Bwlch y Llyn, Pentrecoch are unsafe. **RESOLVED** that the issues be reported to the local authority.

**PART 2 558 RESOLVED that the Press and Public be excluded from the meeting due to the confidential nature of the following items:**

**559 FINANCIAL MATTERS**

**559.1 Insurance Renewal** Reported that the Clerk had sought quotations as follows:

Company	1 Year	3 Year Deal
BHIB	£460.97	£437.92
Came & Co via Inspire	£606.97	£579.12
WPS	£428.40	£406.98
Zurich	£543.01	£527.77

The Chair and Vice-Chair, having examined the information provided, took the view that Zurich be awarded the contract at a cost of £527.77 for a three year package deal.

**RESOLVED** that the action taken by the Chair and Vice-Chair to accept the quotation provided by Zurich be confirmed.

**559.2 Submitted – Internal Auditor’s Report 2018-19.** The reserves policy states that included within earmarked reserves is a balance of £3000 for Councillor allowances/expenses. A review of the budget for 2019/20 by the Auditor shows that a balance has already been included for this. The Auditor therefore recommends that this sum be removed from earmarked reserves. **RESOLVED** that action be implemented as recommended, the £3000 sum added to General Reserves instead and the amended policy on reserves to read as follows: General Reserves £8,212.03; Earmarked Funds £13,000.00 and Future Capital Expenditure Programmes £2,036.12.

**559.3 Submitted – Accounting Statement 2018-19 & Annual Governance Statement , including supporting documents Bank Reconciliation & Explanation of Significant Variances 2018/19** **RESOLVED** that the documents be approved and all necessary papers signed by the Chair before submitting to the external auditor.

**559.4 Payment of Accounts/Invoices** **RESOLVED** that payments be made as follows:  
£9.00 Denbigh Town Council [Clerk’s car share costs Ruthin to Gresford on 14/03/19 SLCC Branch Meeting]  
£116.22 Sandra Williams [Translation Service]  
£13.75 Llanbedr D C Community Council [25% contribution towards Cllr B Barton’s attendance at OVW Awards event on 28/03/19]

£153.00 JDH Business Services Ltd [Internal Audit Fee]  
£527.77 Zurich Insurance

**559.4 Requests for Financial Aid RESOLVED** that [a] grants be awarded as follows:  
£120.00 Wales Air Ambulance Charity [in lieu of use of the Genus Centre for meetings]  
£800.00 Neuadd Eleanor Management Committee [Contribution towards the printing costs of the Dyffryn Clwyd Chronicle]  
£1000.00 Eisteddfod yr Urdd 2020 [2 local appeals committees - £600 Llanfair & £400 Graigfechan/Pentrecelyn]  
£150.00 Capel Ebenezer Graigfechan [towards running costs]  
£150.00 Capel Pentrecelyn [towards running costs]  
[b] no award be made to Bobath Children's Therapy Centre Wales on this occasion.

**560 DATES OF FUTURE MEETINGS**

2019 10/06/19 [Ysgol Pentrecelyn], 08/07/19 [Genus Centre], 09/09/19 [Ysgol Llanfair],  
14/10/19 [Ysgol Pentrecelyn], 11/11/19 [Genus Centre], 09/12/19 [Ysgol Llanfair]  
2020 13/01/19 [Ysgol Pentrecelyn], 09/03/19 [Genus Centre]

**RESOLVED** that additional meetings be convened as and when required, in particular to discuss the draft precept budget and future plans for 2020-2021 in late November/early December 2019.

The meeting ended at 9.05 pm \_\_\_\_\_CHAIR \_\_\_\_\_DATE