

CYNGOR CYMUNED LLANFAIR DYFFRYN CLWYD COMMUNITY COUNCIL

Minutes of an Ordinary Meeting of the Council held at Ysgol, Llanfair on Monday 8 April 2019 at 7.00 pm.

PRESENT – Councillors Jayne Mayers [Chair], David Baker [Vice-Chair], Bob Barton, Wini Davies [Part 1 of the meeting], Moira Edwards [Part 1 of the meeting], Tim Faire, Keith Mouldsdale, Osian Owen, Ceri Ranson, Paul Weston and Eirwen Godden, Clerk.

IN ATTENDANCE - 5 members of the public

APOLOGIES None.

PART 1

539 DECLARATIONS OF INTEREST Councillor David Baker as a member of Llanfair Church Council and Councillor Keith Mouldsdale as a trustee of Neuadd Eleanor's Management Committee..

540 COMMUNITY MATTERS

540.1 Old School Site/New School Llanfair D C Emails dated 15/03/19 & 27/03/19 [including plan] from DCC's Modernising Education Officer regarding an update on the new school build. The building works on site are on target to be completed within the contract period; DCC is in the process of agreeing an easement with the trustees of the landowner for access to the foul drain. Work is, in the meantime, progressing to the internal areas, cladding and rendering of external areas is near completion. Over the coming weeks works will continue on external areas, internal decoration and fixed furniture installation will commence. Provision has been put in place for the defibrillator to be relocated to the new site once the new school is open, which will allow the public to have access and will be located within the wall to the front of the school entrance. No objections were raised by members. The Community Council is also being asked to decide where the notice board is to be relocated to.

RESOLVED that [a] the Modernising Education Officer be informed that it is Achub Calon y Dyffryn that checks and maintains the equipment not Wales Air Ambulance [b] a decision about relocating the notice board is to be deferred to a future meeting.

540.2 Mains Gas Negotiations are continuing.

540.3

[a] Feasibility Study Results The Neuadd Eleanor Management Committee is in the process of looking for grants from all possible sources; Welsh Government funding is not available until the Autumn – up to £30,000 which is only available for specific projects only; further details are awaited on the wind farm grants process.

[b] Community Plan A date for the next meeting of the community plan sub group has yet to be organised. Mr Steve Whipp is recovering after an operation.

[c] Newsletter The first edition has been produced and the second issue due at the end of April 2019. The newsletter will be run under the auspices of a sub-committee of the Neuadd Eleanor Management Committee, funded from grants and advertising revenue. Distribution, however, requires further planning and organising. There was consensus that the newsletter was an opportunity for the Community Council to produce regular articles to raise awareness about the make-up of the Council, its duties, responsibilities and activities.

541 MINUTES RESOLVED The minutes of the meeting held on 11 March 2019 were approved and signed as a correct record.

542 MATTERS ARISING/ACTION TAKEN

542.1 Housing [532.1, 520.1, 510.1, 499.1, 482.4] Grwp Cynefin Housing Association, trustees of the Elizabeth Owen Charity, are not owners but are responsible for maintaining the terrace of properties at Llanfair. An update on progress regarding the query to Homes England is awaited. It was suggested that the Housing Association be requested to tidy up the front doors/facade of the empty properties particularly as they are located in a conservation area.

542.2 Aircrew Memorial Plaque [533.1, 526.3] Reported that several Councillors had been approached by a member of the public who is concerned about the Council's decision not to proceed with commissioning a memorial plaque using precept funds. Councillor Bob Barton stated that he had contacted the other person who put forward the original request for a plaque. **RESOLVED** that a letter be sent to Messrs John Harrop and E H Edwards to reiterate that the Community Council will not be commissioning a memorial plaque using precept funds. Any such proposal must be funded from private funding.

542.3 Welsh Government Support for Community & Town Council Bids [533.4] - Support for the initial setting up of joint arrangements around 3 core themes of community engagement, increasing citizen participation and engagement in local democracy and working together on a shared services, including exploring scope for shared back office functions. The Clerk reported that Efenectyd Community Council supported the submission of a joint proposal to finance a 5 village newsletter project in principle. Llanelidan meets bi-monthly and has not had an opportunity to discuss the matter. It is, therefore, unlikely that an application can be completed in time by the 12/04/19 closing date. Llanbedr D C Community Council is also interested in developing a newsletter. Concern was, however, expressed that it may be difficult to monitor and measure success but that readership could be based on the number of households targeted.

Ref/Date	Action, By Whom and Status
351.5 21/05/18	Fundraising Group [Cllrs Jayne Mayers, Keith Mouldsdale and Paul Weston]. Group meetings to be arranged when projects are identified.
362.5 08/01/18	Engaging with Young People It has been determined that Councillors are responsible for engaging with young people.
	Addition of Name to War Memorial. Clerk - Further information to be obtained from a relative. Work on a grant application is in abeyance.

543 CORRESPONDENCE/REPORTS

543.1 SLCC Briefing re The Public Sector Bodies [Websites & Mobile Applications [No 2] Accessibility Regulations 2018. Existing websites have until 22/09/20 to comply. It was agreed in principle that a new Community Council website was required and suggested that a group of Councils locally may wish to form a cluster to develop a common site with links to each other. Higher Kinnerton is considered to be a good example. Councillor Paul Weston offered assistance with developing a new website.

543.2 Feedback/report[s] on conferences/training/meetings

A Council induction training session, hosted by Llanbedr D C Community Council, was held on 4 April 2019 at the Genus Centre. There were five attendees from Llanfair Community Council. Further sessions hosted by Llanbedr are being planned. It was also reported that DCC's standards committee is setting up another free session on the code of conduct in due course. Councillor Barton reported that he had attended a recent meeting when it was announced that Welsh Government funding will be released for community engagement activities and websites during the coming year.

544 PLANNING www.denbighshire.gov.uk/planning

544.1 Planning Application 20/2019/0289 Erection of an agricultural workshop/store – Waen y Fynnon, Pentre Coch, Ruthin **RESOLVED** that the application be supported.

544.2 Update re Compliance with Condition 5 – Application 20/2016/1137/PF Proposed housing development at Llanfair D C. There appears to be an error as the application has not been logged. The Principal Planning Officer is making further enquires on the matter. A member of the public has, in the meantime, expressed concern that it appears that the developer has started work on the site and that requests made to planning about the conservation boundary have been ignored.

545 HIGHWAYS & ENVIRONMENT Members considered updates as follows:

545.1 A525 Junction – Plas Bedw Lane [535.1, 523.1, 510.7, 431.7] The Clerk reported that DCC's Streetscene has no plans to remove the rocks holding up the hedgebank as removal will cause more issue to hedgebank stability. This erosion is caused by oversized vehicles from Llysfasi College using the road. **RESOLVED** Noted and that installation of signs off the A525 must be a priority for safety reasons.

545.2 Open Spaces [535.5] DCC's Asset Manager has confirmed that the former quarry near Tanyronnen at Graigfechan is owned by the County Council and that the Countryside Service manages the area as a nature reserve. **RESOLVED** that [a] play area provision or bike track for the area requires assessment [b] Countryside Services be asked how the site is being managed and whether school children can get involved with the upkeep of the nature reserve.

545.3 Request to Divert a Footpath at Eyarth Station – Email dated 27/03/19 together with a plan from DCC's Countryside Officer. There was consensus that it appears that this is a sensible proposal as it enables the house owners to enjoy use of the whole property whilst accommodating walkers. Provided that the signage is clear, good stiles are provided and maintained [kept clear of nettles and brambles] it should be acceptable. **RESOLVED** that the proposal be supported.

545.4 Llanfair - 20 mph Sign [535.2, 523.2, 513.1] Confirmation had been received from DCC's Streetscene that the sign will be replaced in due course.

545.5 Road from Pentre Coch to the Shelf [535.3, 523.3, 513.3] A response is still awaited from Tim Towers to confirm whether there are any proposals to carry out any resurfacing improvements. It was confirmed that some repairs had been carried out. **RESOLVED** that a reminder be sent again to Highways on the matter.

545.6 Drainage/Flooding Problems at [a] Pentre Coch [535.6, 431.5] Reported that the Leader had referred the matter to Highways through Customer Services. **Other issues reported [b] Footpath opposite Llysfasi [c] New Housing Site, Llanfair [d] Bridle Path past new school, Llanfair.**

PART 2 546 RESOLVED that the Press and Public be excluded from the meeting due to the confidential nature of the following items:

547 FINANCIAL MATTERS

547.1 Submitted – Summary of Income & Expenditure and Receipts/Payments

Cashbook for the period 1 April 2018 to 31 March 2019. **RESOLVED** [a] Approved unanimously [b] Transferring money from the community account to the business savings account to be discussed at the June meeting.

547.2 Payment of Accounts/Invoices RESOLVED Approved as follows:

£200.00 Llanbedr D C Community Council [OVW Training 04/04/19 – 5 delegates from Llanfair D C Community Council]

£40.00 Information Commissioner's Office [ICO] Data Protection Fee

547.3 Requests for Financial Aid None received this month.

547.4 Update on Audit Matters The Clerk reported that arrangements had been made to take the accounts and supporting documents to the internal auditor on 25/04/19 and that the annual return pack had been received from the external auditor. There are strict deadlines. The Clerk/RFO must certify the annual return by 30/06/19 and the body [the Council] must approve the annual return also by 30/06/19. A copy of the annual return must be made available for public inspection [photograph showing notice of audit on noticeboards and website address to confirm posting 16/06/19 to 01/07/19] commencing on 01/07/19 and ending on 26/07/19.

547.5 Policy on Reserves - Submitted – draft for consideration and approval. Available funds as at 31 March 2019 came to £23,248.15 to be allocated as follows:

General Reserve 25% - £5,212.03; Earmarked Funds - £16,000.00 and Future Capital Expenditure Programmes - £2,036.12.

RESOLVED [a] Approved unanimously [b] and consideration to be given at a future meeting to increasing the £200 election cost budget figure.

547.6 Asset Register – Submitted – draft update for consideration and approval. Purchases made during the year had been included. The renewal date for insurance is 31/05/19. The Clerk reported that quotations are being sought from Zurich, BHIB and Came & Co.

RESOLVED that the [a] amounts insured with regard to the following items be adjusted as follows and the insurer informed accordingly:

2 Bus Shelters – Llanfair D C £8,000, Graigfechan £12,000

3 Noticeboards – Llanfair D C, Graigfechan & Pentrecelyn - £15,000 total

Churchyard Wall & Railings Llanfair D C - £30,000

[b] decision with regard to quotes be delegated to the Chair and Vice-Chair.

548 DATES OF FUTURE MEETINGS

2019 13/05/19 [Genus Centre], 10/06/19 [Ysgol Pentrecelyn], 08/07/19 [Genus Centre], 09/09/19 [Ysgol Llanfair], 14/10/19 [Ysgol Pentrecelyn], 11/11/19 [Genus Centre], 09/12/19 [Ysgol Llanfair]

2020 13/01/19 [Ysgol Pentrecelyn], 09/03/19 [Genus Centre]

The meeting ended at 8.55 pm _____ CHAIR _____ DATE