

**CYNGOR CYMUNED LLANFAIR DYFFRYN CLWYD COMMUNITY COUNCIL**  
**www.llanfaircommunitycouncil.co.uk**

Minutes of an Ordinary Meeting of the Council held at Ysgol Llanfair on  
Monday 9 September 2019 at 7.00 pm.

**PRESENT** – Councillors Jayne Mayers [Chair], David Baker, Bob Barton, Wini Davies [Part 1], Tim Faire, Keith Mouldsdale, Osian Owen, Ceri Ranson and Eirwen Godden, Clerk.

**IN ATTENDANCE** - 3 members of the public

**APOLOGIES** None received

**PART 1**

**586 DECLARATIONS OF INTEREST** Councillors David Baker [Llanfair Church] and Keith Mouldsdale [Trustee, Neuadd Eleanor]

**587 MINUTES - RESOLVED** The minutes of the Meetings held on 8 July and 19 August 2019 were approved and signed as a correct record.

**588 CLERK'S REPORT**

**588.1 Update on Council Vacancy [565.1, 574.1]** Reported that an expression of interest had been received from Owen Evans. **RESOLVED** that Mr Owen Evans be co-opted as a Community Councillor to replace Moira Edwards.

**588.2 Resignation** Reported that Paul Weston had resigned as a Community Councillor. **RESOLVED** that [a] the process for filling the vacancy be started as soon as possible and [b] Keith Mouldsdale be elected as Vice-Chair.

**589 COMMUNITY MATTERS**

**589.1 Old School Site/New School Llanfair D C** DCC's Modernising Officer has confirmed that the easement has now been agreed by all parties and work on the foul drainage connection is to commence on 23/09/19. He is awaiting confirmation of the work programme, the duration of works and estimated projected completion time. Once the programme is issued the move in date for the school will be confirmed. Councillors raised questions about possible long term use for the old school site, that is, maybe acquisition as a playing field for the general community.

**589.2 Housing Development/Mains Gas** Reported that Councillors Keith Mouldsdale and the Clerk, had a positive meeting with Pure's Design Manager and other staff on site on 05/09/19. In early August Pure reported that there had been a positive response from Wales and West Utilities and that securing the new gas main is heading in the right direction. Pure is waiting for Wales & West Utilities to secure the legal Agreement with the land-owner before the installation of the new gas main is definite. The landowners accept in principle the proposal of crossing the river within their land. Pure is, accordingly, planning to develop the site to include mains gas provision. The construction of the actual houses on phase 1 of 2 will begin within a couple of weeks. It has been suggested that another site visit is arranged in a couple of months. The Clerk was, in the meantime, asked to contact Pure for an assurance that the main highway is kept clear of mud and debris left by contractors.

**589.3 Neighbourhood Plan** Reported that the plan had been updated following the Council meeting held on 19/08/19. Members were requested to endorse the plan and make a decision on priority and time frames for proposals. Agreed. It was noted that Capel Bethel, Pentrecelyn had a list of schemes/projects for renovation and refurbishment that should be added to the plan.

## **590 CORRESPONDENCE/REPORTS**

**590.1 Survey about the sector's use of digital mechanisms to engage, meet and share information with communities** It was agreed that the Clerk completes the survey on behalf of the Community Council. It was acknowledged that a professional website designer may have to be commissioned to assess and make improvements to the Council website for compliance with the requirements of the new Website Accessibility Regulations 2018. The Community Council will need to comply with the Regulations by 23/09/20.

**590.2 Brenig Windfarm Community Investment Fund** Brenig Wind Limited became operational on 30/03/19 and the annual fund will start at about £152,468 per annum in total for up to 25 years. The fund is to be distributed to local communities and bodies for environmental, socio-economic and educational purposes and grant guidelines and application forms will be available 16/09/19 [www.cadwynclwyd.co.uk](http://www.cadwynclwyd.co.uk). Cadwyn Clwyd has been commissioned to undertake a community consultation, to set up and administer the Community Benefit Fund. It is intended to provide benefits to the communities hosting and living with and around the windfarm. Cadwyn Clwyd will be forming a Grants Panel responsible for assessing grant applications. Councillor Barton reported that he had been asked to put his name forward by others.

Members agreed that they would be happy to support Mr Steve Whipp's application to join the Grants Panel.

**590.3 OVW Conference & AGM 05/10/19 at Pontrhydfendigaid – Theme – The Future Role of Community and Town Councils** Approval was given for Councillor Bob Barton to attend the event provided that the cost is shared with other Councils; the Clerk of Llanbedr to book a place.

## **591 Feedback/Report[s] on Conferences/Training/Meetings Planning Wales/OVW**

**591.1 OVW Training – Chairing Skills – 16/07/19** Cllr Jayne Mayers had attended the event. The training was worthwhile and good to meet other Chairs and Vice-Chairs to discuss how other Councils operate. Some good discussions were had surrounding various scenarios and difficult situations that could be encountered. The trainer was knowledgeable and balanced the time well between a presentation and active discussion.

**591.2 SLCC Clwyd Branch Meeting 12/09/19** Approval was given for the Clerk to attend.

**591.3 OVW On-line Training** Councillor Barton pointed out that these sessions are introductory only and that Councillors should also attend the tutored events.

## **592 PLANNING [www.denbighshire.gov.uk/planning](http://www.denbighshire.gov.uk/planning)**

**592.1 Response to Planning on DCC's Draft Preferred Strategy – Local Development Plan 2018-2033 RESOLVED** that the draft response as contained in the Council minutes dated 19/08/19 be endorsed and submitted to the County Council.

**592.2 Application 20/2019/0608** – Amendment submitted by DCC’s Education & Children’s Services re amended lighting details of the approved safe route [amended details to previously approved by application reference 20/2019/0403/AC] submitted in accordance with condition no 17 of planning permission code no 20/2017/0819 – Glebe Land opposite Bron y Clwyd, Llanfair D C. Members confirmed the action taken to send the following response ie no objections were raised with regard to amending lighting details of the approved safe route. Any improvements are to be welcomed and it is presumed that residents living in the vicinity had been informed.

**592.3 Application 20/2019/0510** – Amendment submitted by Mr Alun Lewis & Miss Rachel Davies – Felling of 3 no trees within the Conservation Area – Silver Birches, Llanfair D C. Members confirmed the action taken to send the following response ie the Community Council did not received any objections to the amended application to fell 3 no trees at the said property.

**592.4 Other Planning Applications** None received. The Clerk was requested to contact the County Council for information and how to access section 106 commuted sums.

**592.5 Planning’s Response to the Community Council’s Comments on Application 20/2019/0487** submitted by Coleg Cambria – Erection of a Community Building for Coleg Cambria – Llysfasi, Ruthin. Queries were raised about how the proposal would benefit the college community including the wider community at large. Planning has asked the agents to respond to the Community Council’s queries. Documents forwarded by the agents state that the project will deliver a community learning hub that will provide assets for wider community use and create a fit for purpose space for the community. The project will support the development and enhancement of facilities to provide classrooms, workshops, IT suite, meeting rooms, offices, student welfare and social space. Another document highlights the college’s community engagement endeavours that enrich the learning of students and make a significant contribution to the communities of North East Wales. According to Planning the application is acceptable in planning terms.

The Clerk was asked to contact Llysfasi College for a meeting to discuss the proposal and, if possible, at a Community Council meeting using the College as a venue.

**592.6 National Development Framework Consultation 07/08/19 – 01/11/19** Mr Steve Whipp agreed to produce a briefing note for the Community Council meeting to be held on 14/10/19.

**593 HIGHWAYS & ENVIRONMENT** Members considered the following matters:

**593.1 Proposals for the Green Opposite Bron y Clwyd, Llanfair D C [557.1, 568.3, 579.2]** Emily Reddy, Community Development Co-ordinator and Heather Battison-Howard, Landscape Officer, DCC had been invited to the meeting to discuss a proposal to plant trees/hedges on the green taking into account existing drains and other infrastructure. It was suggested that the grass should remain and consideration given to planting a row of . mixed native species such as blackthorn, hawthorn, silver birch and/or dog rose. The area along the top bank could be naturalised with bulbs and/or wildflower turf. Raised planters were not considered suitable in view of future management. Match funding would have to be sought towards the cost of the scheme [the Community Council has a small community activities budget]; Keep Wales Tidy has different designs for tree planting and tree packs/hedges can be sourced from the Woodlands Trust.

It was determined that parking and driving over the grass is not prevalent generally but there was need for mediation between two residents in the area. The County Council is not in a position to allocate parking spaces.

The planting proposal was approved in principle and Emily Reddy agreed to contact the school about children planting trees as a volunteering activity; finding out how much the scheme would cost and where other match funding could be sought. It was also agreed that the lay by outside the new school should be available for overnight parking and that highways and education be consulted on the matter.

**593.2 Footpath Llanfair D C – Ruthin [579.1]** Improvements to the footpath had been discussed on several occasions in the past – the path is considered to be too narrow and in a bad condition. The Clerk confirmed that the matter had been referred to the Leader with an invitation to walk along the Llanfair to Ruthin route. No response to date.

**593.3 Open Spaces/Countryside Services [535.5, 545.2, 557.3, 568.4, 579.5]** N Wales Wildlife Trust will be working with the AONB staff to do some clearing work at Pant Ruth in the autumn/winter of 2019. The Trust will be working with the local conservation group [Llanfair-Fyw] facebook page: <https://www.facebook.com/groups/2013627798742210/> and also the Grwp Gwyllt [young families]. Volunteering opportunities and events/activities for the community to get involved with the nature reserve Graig Wyllt in Graigfechan will also be promoted on the facebook page. The Pant Ruth site is not large enough to have a school group there yet, until the site has been cleared. The Clerk was asked to post the link on the Community Council's website.

**593.4 Resurfacing Improvements [513.3, 523.3, 535.3, 545.5, 557.4, 568.5, 579.6] – Road from Pentre Coch to the Shelf** - Reported that the Clerk had written again to Mr Tim Towers, Head of Highways, on the matter. No response to date.

**593.5 Repairs to Stiles [513.2, 568.7, 579.7]** Councillor Osian Owen had reported that a stile on the perimeter of the new housing development had not been repaired to a good standard. The Clerk had referred the matter to Pure's Design Manager who has taken steps to remedy the situation.

**593.6 Grass Cutting/Verges on Narrow Lanes [579.8]** The Clerk had written to Highways on the matter, inviting the Head of Highways and the Leader to visit narrow lanes locally. No response to date but the verges had been cut. Councillor Tim Faire stressed that his concern stems from ensuring safety/visibility whilst travelling along narrow back lanes and the need to cut the grass more often.

**593.7 Diversion of Public Footpath No 19 Castell, Llanfair D C RESOLVED** that a response be sent to the Countryside Officer indicating that there are no objections to the proposal.

**593.8 Diversion of Public Footpath No 2 Eyarth Station, Llanfair D C RESOLVED** that a response be sent to Legal Services indicating that there are no objections to the proposal.

**593.9 Bungalows at Graigfechan** The Clerk was asked to contact Emily Reddy [DCC Housing] about the bad condition of footpaths around the bungalows and leading on to the main road including the pot holes on their car park.

**593.10 Speeding on the A525 RESOLVED** that Ben Wilcox-Jones and a Police representative be invited to attend a future meeting of the Community Council and asked to produce the results of any up to date surveys.

**PART 2 594 RESOLVED that the Press and Public be excluded from the meeting due to the confidential nature of the following items:**

**594 FINANCIAL MATTERS**

**594.1 Payment of Accounts/Invoices RESOLVED** that payments be made as follows:

£358.14 Sandra Williams [Translation Service]  
£326.64 Sandra Williams [Translation Service]  
£48.00 SLCC [Clerk's Conference Fee 20/06/19]  
£20.00 OVW [Chair's Training Fee 16/07/19]  
£11.70 Cllr J Mayers [Travel Expenses 16/07/19]  
£1990.00 D P Williams Building Services [Church Wall Repairs]  
£2568.98 Councillor IRPW Payments

**594.2 Requests for Financial Aid RESOLVED** that grant awards be made as follows:

£200.00 Marie Curie [Cancer Services]  
£150.00 Llanfair Church [Grass Cutting]

**594.3 Improvements/Repairs to the War Memorial** Submitted – Proposal to carry out repairs/alterations to paving and a design for bollards and a link chain railing. Members were reminded that provision had been made in the budget over the last three years for finance to be made available to fund the project. The Community Council would need to submit a planning application and to consult the War Memorials Trust. **RESOLVED** that [a] the proposal be accepted in principle and [b] delegated powers be given to the Chair, Vice-Chair and the Clerk to progress the scheme with Mr John Pugh, Chartered Surveyor, as the Council's agent.

**594.4 Removal/Addition of a Bank Signatory RESOLVED** that [a] Moira Edwards and Paul Weston's names be removed from the list following their resignation as Councillors and [b] Ceri Ranson's name be added to the list of signatories.

**594.5 Update on the External Audit Process** The Clerk reported that she is awaiting confirmation that there were no issues which came to the attention of the external auditor which required the issuing of a separate additional issues arising report.

**595 DATES OF FUTURE MEETINGS**

**RESOLVED** that two additional dates be included on the list – 25/11/19 [meeting to discuss the precept budget 2020/2021] and 10/02/20.

2019 09/09/19 [Ysgol Llanfair], 14/10/19 [Ysgol Pentrecelyn], 11/11/19 [Genus Centre],  
25/11/19 [venue tbc], 09/12/19 [Ysgol Llanfair]  
2020 13/01/19 [Ysgol Pentrecelyn], 10/02/20 [venue tbc], 09/03/19 [Genus Centre]

The meeting ended at 8.55 pm \_\_\_\_\_CHAIR \_\_\_\_\_DATE